



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



ICT

OFFICE MEMORANDUM
OM No. 126, s. 2022

26 October 2022

ADDRESSING THE CONCERNS ON REMITTANCES

TO: ASDS Herbert D. Perez
AO-V Maria Dolores D. Atienza
AO-V Catherine A. Pureza
AO- IV Wennie O. Gaela
AO- IV Sherelyn O. Pardilla
AO- IV Shiela O. Javen
OIC- Accountant I Edmundo R. Marin Jr.
Handler of Remittances
All Others Concerned

Please be advised that there will be a meeting on **November 07, 2022 (Monday) 2:00 p.m.** at the Library hub.

Attendees to the meeting are the Assistant Schools Division Superintendents, Unit/Section Heads, or one (1) staff from each of the concerned Unit/Section.

The agenda of the meeting are as follows:

1. Late submission of documents.
2. Checking the completeness of documents.
3. Processing of integration and first payment.
4. Final recommendation to avoid penalties.

Attendance is a must. For strict compliance.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

ADMamt10/26/2022

DEPEDQUEZON-TM-SDS-04-010-005



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